



Board of Directors Meeting
May 29, 2024, at 8:00am
Zoom Virtual Meeting Hartford CT

Attendees: Todd Andrews, David Beber, Maryam Bitar, Matt Hart, Krystal Kelly, Richard McGeary, Tom Mongellow, Phillip Montgomery, Tracy Nixon-Moore, Marcy Reed, Sandy Reis, Stephen Vaughan, Susan White, and Dan Weiner.

Staff: Alex Johnson, Jim Boucher, Tracy Beckley, and Liz Saunders

Absent: Jennifer DiBella, Denis Horrigan, Keith Grant, Andrew Komarow, Fiona Mohring, Fernando Muniz, John Nimmons, Melissa Otis, Urvashi Shah, and Vinnie Valente.

Guest: Yamarie Perez, and Sara Moulton

Chairperson Richard McGeary called the meeting to order at 8:03am

Chairperson McGeary welcomed and thanked everyone for taking the time to join us this morning. He stated we will have some important business to address at the Annual Meeting and encouraged everyone to attend.

Legislative Update – Alex Johnson/Tom Mongellow

- President Johnson stated that we are in the process of finalizing funding for the upcoming year. Challenges include WIOA funding reduction up to 10% on the federal level. There were no changes made to the Jobs Funnel and Best Chance programs. We are in a good place with state funding. We are waiting for the final numbers.
- Tom Mongellow thanked Alex for giving the update and added that campaign season has started everyone is trying to get elected.

MISSION MOMENT: WIOA Local Plan 2024 - 2027 – Jim Boucher

Jim Boucher, the Chief Strategy Officer, presented this report. Jim gave an introduction to the WIOA plan and the requirements for submission. He thanked Ben Hensley, and CWP staff for supplying necessary information and the Board members who reviewed the plan in depth. Jim outlined the timeline for submission which includes a public comment period before the final acceptance at our June Board of Directors meeting. The contents included our Organizational structure, Environmental scan, LWDB Vision, Goals and Strategies, Coordination of Services, Local One Stop System. Description of Program Services, and numerous attachments. There was a brief period of questions and answers.

Outcome: Tracy Nixon-Moore made a motion to approve the WIOA plan as presented. Marcy Reed offered a second. All were in favor; none opposed; the motion carried.

Consent Agenda:

- Approve March 27, 2024, Meeting Minutes
- Approve 9-month Financials
- Approve MOU IFA Renewals
- Approve WIOA Youth Recommendations

Outcome: Stephen Vaughan made a motion to approve the consent agenda as presented. Sandy Reis offered a second. All were in favor; none opposed; the motion carried.

Committee Updates:

Finance Report: Stephen Vaughan & Tracy Beckley

Approve the FY24-25 Preliminary Revenue & Expense Budget

- Stephen Vaughan, Chair of the Finance & Audit committee presented the FY 24-25 preliminary expense and revenue budget to the committee. The anticipated 10% reduction in funding is not reflected in the budget until we are notified with a definite amount. Tracy anticipates it will be approximately \$530,000. Once we receive the reduction, we will amend the budget to include the reduction. There were a couple of questions regarding the



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anticipated 3% increase for staff. It was questioned whether that was sufficient. President Johnson and Tracy Beckley replied that they felt it was fair in our non-profit environment and it is a merit increase not a cost of living increase. It was stressed that the 3% is a pool of money from the total of all salaries. Some individuals will receive 3%, some 5%, and some below 3%. It was asked if this money is in the salaries line of the budget and the reply was yes.

- Tracy went over the funding graph FY25 verses FY24.

Outcome: Dave Beber made a motion to accept the FY24-25 Preliminary Revenue & Expense Budget as presented, Marcy Reed offered a second. All were in favor, none opposed; the motion carried.

Governance Committee – Bylaws update - Alex Johnson

Board Member Recruitment

President Johnson stated that we have been extremely busy vetting potential new Board members. There is a short bio. for each of our new members included in your packets. We are still looking for someone from a labor organization, and TDL.

President Johnson stated we are happy with our slate of new Board members and to have Lindy Lee Gold return after serving her one year off the Board.

By-law Revisions – Alex Johnson

President Johnson identified the changes to the by-laws and asked the committee for acceptance.

Outcome: A motion was made by Stephen Vaughan and seconded by Tracy Nixon-Moore to accept the By-law revisions as presented. Maryam Bitar abstained, all others were in favor; none opposed; the motion carried.

Board Survey Responses – Alex Johnson

President Johnson stated that at our last meeting we were not able to cover this topic and he felt it important to keep on the table and have it reviewed even though we are running short on time. He identified ways that CWP will work to enhance communication, collaboration, and engagement with the Board and CWP leadership ultimately strengthening the organization's governance and strategic direction. Board members felt this was opening the lines of communication.

President/CEO Report: Alex Johnson

WIOA Plan Update

CWP Annual Meeting

- President Johnson reiterated that our Annual Meeting will be held on Friday June 21, 2024, at the Hartford Marriott on Columbus Blvd. he welcomed everyone to attend.

CWP 3rd Annual Golf Tournament Save the Date

- **September 5, 2024, at Keney Park Golf Course**

ADJOURN

Chairperson McGeary called for a motion to adjourn at 9:41am. Sandy Reis made the motion which was seconded by Dave Beber. All were in favor; none opposed; the motion carried. Our next meeting is scheduled for June 21, 2024.