



Board of Directors Meeting
January 31, 2024 at 8:00am
Zoom Virtual Meeting Hartford CT

Attendees: Todd Andrews, David Beber, Maryam Bitar, Matt Hart, Richard McGeary, Fiona Mohring, Tom Mongellow, Phillip Montgomery, Fernando Muniz, Tracy Nixon-Moore, Marcy Reed, Sandy Reis, Lisa Sementelli, Urvashi Shah, Vinnie Valente, and Stephen Vaughan

Staff: Alex Johnson, Sandy Mackie, Tracy Beckley, Jim Boucher, Dan Garewski, Mohamed Chaouki, and Liz Saunders

Absent: Jennifer DiBella, Clodomiro Falcon, Denis Horrigan, Krystal Kelly, Keith Grant, Andrew Komarow, John Nimmons, Melissa Otis, Susan White and Dan Weiner.

Guest: Yamarie Perez, Kevin Minich, Jeff Burke, J. Ritchotte, Jean Evenson Guillaume

Chairman Richard McGeary called the meeting to order at 8:04am

Chairman McGeary welcomed and thanked everyone for taking the time to join us remotely this morning. He asked everyone to take a moment of silence in memory of past Board member, Member of the Performance Management Committee and Rep. for CWP to the State Workforce Board Mr. Lyle Wray who passed on January 5, 2024. President Johnson, Matt Hart, and Tom Mongellow also offered their personal expressions of sympathy. All remembering Lyle as a data driven individual who consistently challenged us to do our best and very concerned about the plight of those we serve.

Legislative Update – Alex Johnson

- Tom Mongellow stated that there will be a special session (off budget) for the Electric car mandate and affordable housing/homes topics. Fundraising season has started as they get ready for the session which starts February 7, 2024. We will be setting up meetings at the Capitol. On the Federal side we have the Continuing Resolution.
- President Johnson reported that we are continuing to work closely with Electric Boat and they are very anxious to work with us and open up a hiring session. We will be holding another Workforce Summit this March with our legislators. Tom urged all board members to contact their legislators and express their importance of their attendance at this event. Conversations have started with the Governor's office we will continue to be strong, supportive, and advocate for those we serve. We continue to work with Joe Courtney on the updated and reauthorization of WIOA.

MISSION MOMENT: Partnerships and Programming for TDL:– Sandy Mackie/Dan Garewski/Mohamed Chaouki

Sandy Mackie, the Chief Program Officer, Dan Garewski, Manager of Business Engagement and Mohamed Chaouki, Business Engagement lead presented this report. Dan gave a brief introduction on what TDL is and the Regional Sector Partnerships. He explained priorities and workgroups. Mohamed gave a deep dive into Careers in TDL, benefits, wages, and that we have the only RSP in CT focused on TDL. Sandy explained the Career ConneCT statewide program and how we have over 160 training providers and provide site-based training for CDL A & B. She went over 2023 program Outcomes, future planning, and programming. Mohamed introduced Jean Evenson Guillaume a new employee of Lily Transportation and Kevin Minich Northeast Recruiting Manager for Lily Transportation Corp. both spoke on their involvement with the program and their passion, enthusiasm to make a difference in people's lives. CWP President/CEO Johnson thanked everyone who took the time to attend and speak on behalf of our TDL partnership.

Consent Agenda:

- Approve November 29, 2023 Meeting Minutes
- Approve Procurement Policy
- Approve Table of Authorities



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Outcome: Matt Hart made a motion to approve the consent agenda as presented. Sandy Reis offered a second. All were in favor; none opposed; the motion carried.

Committee Updates:

Finance Report: Stephen Vaughan & Tracy Beckley

Approve Revenue & Expense Budget Mod & the 990

- Stephen presented an amended Revenue and Expense Budget to the committee which shows a decrease in revenue of \$434,735.
 1. Revenue reduced due to slow progress on Career Connect IT and H1B performance; we may be able to get back to the original revenue projection of \$29m as the year goes on.
 - 2/3. Grants to organizations, ITA's and Supporting Services reduced related to contracts with reduced anticipated revenue.
 4. IT increased for purchase of additional computers
 5. Occupancy reduced due to the delay in moving to Weston St. from Nov. 23 to March 24.
- Stephen reviewed the 990 with the committee and explained that while Tracy was reviewing the current 990 she found an error in last year's 990. Tracy identified the error to the auditors and the Finance committee. An amended return was completed FY21/22 and the committee accepted the FY 22/23 990 as presented.
- Dave Beber brought up a question in the Procurement package regarding the Standards of Conduct and Conflict of Interest and how do we describe A2 regarding friends. President Johnson stated that we will be modifying the document to clarify. The CWP Conflict of Interest Policy and Board Member Expectation document will also be updated.
- President Johnson thanked our Finance and Audit committee which is led by Chair Stephen Vaughan for all their hard work and due diligence.

Outcome: Fernando Muniz made a motion to accept the Revenue & Budget Expense Mod and the 990 as presented, Marcy Reed offered a second. All were in favor, none opposed; the motion carried.

Executive Committee – Alex Johnson

President Johnson stated that CWP has been awarded \$5 million out of a \$24 million Good Jobs Grant. We are required to do a procurement process. Our policy recognizes that our Board approves. President Johnson is requesting that the Executive Committee be empowered to act on behalf of the Board to approve the recommendations.

Outcome: A motion was made by Stephen Vaughan and seconded by Tracy Nixon-Moore to approve that the Executive committee be empowered to act on behalf of the Board to accept the recommendations. All were in favor; none opposed; the motion carried.

Governance Committee – Alex Johnson

President Johnson stated that CWP conducted 2 surveys of Board members; one for members who have joined since 2022 and the other for those who were on prior to 2022. President Johnson stated that he is happy to report that we had an 80% response rate. Responses will be shared with everyone.

President/CEO Report: Alex Johnson

Good Jobs Grant Update

- see the insert in the meeting packet.



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Updated Organization Chart

- President Johnson announced that he has realigned Kimberly Staley's old position to be a Chief of Staff. The job description is on the website or please reach out to either him or Liz if needed.

CWP Annual Meeting Save the Date

- President Johnson announced that our Annual Meeting will be held on Friday June 21, 2024 at the Hartford Marriott on Columbus Blvd. he welcomed everyone to attend.

CWP 3rd Annual Golf Tournament

- **September 5, 2024 at Keney Park Golf Course**

Press Release – United Way

- President Johnson spoke on the United Way News Release regarding the Statewide Coalition to Address At-Risk and Disconnected Young residents. The press release was attached to the meeting packet.

Executive Session

- This session was cancelled due to lack of time.

ADJOURN

Chairman McGeary called for a motion to adjourn at 9:35am. Dave Beber made the motion which was seconded by Sandy Reis. All were in favor; none opposed; the motion carried. Our next meeting is scheduled for March 27, 2024.

Approved