

Capital Workforce Partners  
RFP for Project Management & Curriculum Development  
Issued November 20, 2024

Frequently Asked Questions

1. We are not currently registered as a business in Connecticut, though we are qualified and eligible to work in the state. Would it be acceptable for us to proceed with the application and contract process without a current CT business registration, provided we meet all other requirements?

**Answer:** Out of state entities must register with the Connecticut Secretary of State. While a proposal will be accepted based on a commitment to register, a contract will not be awarded until the business registration is complete and verified.

2. Are there any additional steps required for out-of-state businesses to comply with Connecticut-specific documentation, as outlined in Attachment D of the RFP?

**Answer:** Licenses, certifications, or accreditation from other states are acceptable. While licensure, certification and accreditation are not mandatory for the RFP scope of work, proposers that demonstrate these qualifications will be more competitive than those that do not.

3. Is Capital Workforce Partners open to working with remote, small businesses, provided that we meet all other eligibility criteria and project requirements?

**Answer:** Yes.