



Board of Directors Meeting
February 23, 2022 at 8:00am
Zoom Virtual Meeting Hartford CT

Attendees: Todd Andrews, Bettina Armour, Sheldon Bustow, Katie D’Agostino, Jennifer DiBella, Renata Dixon, Lindy Lee Gold, Richard McGeary, Sandy Mello, Fiona Mohring, Tom Mongellow, Phillip Montgomery, John Nimmons, Marcy Reed, Jonathan Richmond, Lisa Sementilli, John Simoneau, Dan Tapper, Stephen Vaughan, Susan White, and Lyle Wray

Staff: Alex Johnson, Kim Staley, Jim Boucher, Yolanda Rivera, Ben Hensley, Laura Hitt, and Liz Saunders

Absent: Vinnie Valente, G. Duncan Harris, and Tracy Nixon-Moore

Guests: Mike Kordowski, Martine Kennedy, Pirelette Jones, and Christopher Kennedy

Chairman Richard McGeary called the meeting to order at 8:02am

Chairman McGeary welcomed and thanked everyone for taking the time to join us remotely this morning.

Chairman’s Report:

- Richard McGeary thanked everyone for attending.

Legislative Update – Tom Mongellow

Tom Mongellow reported on the state level that the Bonding commission is scheduled to meet tomorrow. He hasn’t heard that the meeting was cancelled. We have \$5million which has been allocated but not awarded. Lindy heard that the meeting has been cancelled. More to come on that topic. There was lots of activity with the elections and a lot of new Chief Elected Officials. Alex will be reaching out to them. The state elections are in 2022 and much activity around who will replace Comptroller Lembo and a “plethora” of candidates for Secretary of State position.

Mission Moment: Dislocated Worker Program– Kimberly Staley

- Developed through I-BEST (Integrated Basic Education and Skills Training) model for returning citizens
- Strong relationship with CPA and Halfway Houses, and even during COVID, working directly with them to support recruitment and engagement

Consent Agenda:

- Approve December 8 & 16th 2021 Meeting Minutes
- Approve DEI Charter
- Approve Quarterly Financials for period ending 12-31-21
- Approve SYELP Contractor Certification
- Approve Table of Authorities Revisions

Outcome: Lindy lee Gold made a motion to approve all the items under Consent. Sandy Mello offered a second. All were in favor; none opposed; the motion carried.

Committee Updates -

Finance & Audit – Stephen Vaughan/Laura Hitt

Presentation of FY21 Audit & Draft 990

Laura presented the audit to the committee. There is one item that is in process of being finalized and will be discussed further into the audit review. The audit went well for the first year. The Statement of Activities is the document that is not yet completed. It is related to our PPP amount of \$237,169 which is noted as a conditional contribution. We need to insure the ICR liability amount is accurately accounted for. Our state report has been extended until 2-28-22 and the federal report 3-31-22. The audit will be in final form for next week’s Board meeting.

Under corrected and uncorrected misstatements there was one passed adjustment related to leases. In the management letter there were three suggestions; to implement a reconciliation of payroll expenses, the second was



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on check disbursements we have internal controls that anything over \$5,000 requires two signatures and with seventy-five checks reviewed there were two that only had one signature. The suggestion was to adhere to the policy or consider increasing the threshold, the last was to update our accounting system which Laura had already started the process on. There were no internal control related deficiencies identified. We received an unmodified clean opinion for both the State and Federal. There were no findings.

The audit firm has requested and received an extension to file our 990 until 2/28/22 and our federal filing will be complete by the end of March. There was a question regarding interest rates under Grants Receivable & Contribution Receivables.

Chairman McGeary thanked Alex, Laura, and the team for all their efforts.

Outcome: A motion was made by to approve the audit for filing. Offered a second. All were in favor, none opposed, the motion carried procurement process.

President/CEO Report: Alex Johnson

Good Jobs/Career Connect

Capital Workforce Partners (CWP) is currently engaged in several significant resource development opportunities supporting Regional Sector Partnerships and industry-based skills training. These include the US EDA Good Jobs Challenge and the CT Career Connects grant program.

Good Jobs Challenge

The US Department of Commerce Good Jobs Challenge primarily supports development of Regional Sector Partnerships (RSP) and training programs aligned to RSP talent development strategies. The CT Office of Workforce Strategy has applied to the Good Jobs Challenge with a ~\$25 million proposal on behalf of CWP and the other workforce boards, supporting 10 RSPs across Connecticut. In CWP's service area, the Capital Area Tech Partnership (CATP) and the MetroHartford Alliance for Careers in Healthcare (MACH) collectively represent \$5.6 million of the grant request. Grant resources for both RSPs will support:

1. Direct training and supportive services funds to train 170 individuals in Healthcare and 140 individuals in IT/Tech over three years;
2. Training model and curriculum development resources to build career pathways programming from youth career readiness training to incumbent worker upskilling opportunities; and
3. Additional CWP staff capacity to convene and support industry priorities and workforce development initiatives.

CareerConnect

The CT Office of Workforce Strategy has also deployed its CareerConnect grant program, which comprises a pool of \$70 million ARPA and \$40 million CT bond funds targeted to CT residents impacted by COVID-19 and in need of training and employment opportunities. CWP is involved in a number of sector and special population-based proposals, both as a lead applicant and support partner. CWP is leading the following efforts:

1. Statewide IT/Tech Training (\$16m | 1,400 slots) – Entry-level training with CSCU and Year Up
2. Statewide CDL Truck Driving Training (\$8m | 800 slots) – CDL Class A and B License training
3. Regional Adult Education and Contextualized Training (\$3m | 300 slots) – Manufacturing, Healthcare, and IT occupational training contextualized with GED/ABE/ESL programs

CWP is a support partner in the following efforts:



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1. Statewide Healthcare Training – Entry-level training with CSCU and other partners
2. Statewide Manufacturing Training – Entry-level training leveraging MPI model
3. Statewide Returning Citizen Training and Supports – Supporting BEST Chance program
4. Regional Makerspace Manufacturing – Entry-level training with paid work experience

WIOA Fund Transfer

CT Department of Labor is making PY21/FY22 Rapid Response funds available to Capital Workforce partners for the North Central region. Transfer of up to 100% of the funds to the WIOA Adult program is an allowable use of the funds. Training resources available for the Adult population have been fully obligated, while training resources for Dislocated Workers remain available. Adults are customer flow into the region’s One-Stop system is increasing faster than Dislocated Worker customer flow. This transfer will align WIOA Adult training resources and the new Rapid Response funds more closely with actual customer training needs.

Dislocated Worker customer flow. This transfer will align WIOA Adult training resources and the new Rapid Response funds more closely with actual customer training needs.

WIOA Title IB Adult Allocation	<u>\$1,197,115</u>
○ Amount Transferred from Rapid Response	<u>\$323,015</u>
○ Revised Title IB Adult Allocation	<u>\$1,520,130</u>
✓ Percentage of Rapid Response Funds Transferred	<u>51%</u>

ADJOURN

Chairman McGeary called for a motion to adjourn at 9:36am. and wished everyone a Happy Holiday season. Lindy Lee Gold made the motion which was seconded by Lyle Wray. All were in favor; none opposed; the motion carried.

