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To: CWP Staff and Subrecipient Staff
From: Julie Watson, Compliance & Accountability Administrator
Issue Date: October 21, 2020
Subject: CWP Policy and Procedures Manual Appendix

With this transmittal, CWP is notifying users of the CWP Policy and Procedures Manual that an Appendix section has been added to the online CWP Policy and Procedures Manual at https://capitalworkforce.org/policies/.

The Appendix to the CWP online Policy and Procedures manual contains resources that facilitate the administration of CWP programs. Resources such as the Federal Poverty Level Guidelines, the USCIS Form I-9, List of Acceptable Documents and instructions for annualizing income are saved in the manual’s Appendix.

Questions regarding this CWP’s Policy and Procedures Manual Appendix should be addressed to me jwatson@capitalworkforce.org.