One-Stop Operator RFP 2020

Questions & Answers

April 8, 2020

Q1. What is the frequency of “regular meetings” as cited in Section A.1.a. in the scope of work and how do quarterly meetings compare to those regular meetings?

A1. The quarterly meetings and the regular meetings are the same.

Q2. Would CWP consider virtual regular meetings?

A2. No – We would prefer in-person meetings.

Q3. Who attends the regular meetings and how many partners typically attend meetings?

A3. Our mandated and non-mandated partners attend the meetings. The following partners regularly participate in our quarterly meetings:

Bureau of Rehabilitative Services/ Dept of Aging & Disability
Community Renewal Team (CRT)
Dept of Social Services (DSS)
DMHAS
Community College System
United Way - 211
Senior Services – Senior Community Services Employment Program (SCSEP)
Board of Education Services for the Blind (BESB)
Department of Labor (DOL)
Department of Housing (DOH)
State Department of Education (SDE)

Q4. The RFP states that the Operator is expected to work at least 30 hours per week on this contract. Will any remote work be permitted, or must it be entirely on-site?

A4. CWP expects the majority of time to be spent on-site to ensure the Operator’s availability to respond to partners in real time. Tasks that may be completed remotely include compiling reports, creating customer satisfaction surveys, and creating documents related to One-Stop Certification.