



Board of Directors Meeting
September 25, 2019 at 8:00am
CWP One Union Place. Hartford CT

Attendees: Todd Andrews, Bettina Armour, Bill Bishop, Sheldon Bustow, Jon Colman, Jennifer DiBella, Renata Dixon, Paula Gilberto, G. Duncan Harris, Mike Komaromi, Richard McGeary, Sandy Mello, Fiona Mohring, Thomas Mongellow, Phillip Montgomery, John Nimmons, Tracy Nixon-Moore, Susan Pierson, Jonathan Richmond, Jonathan Simoneau, Joseph Toner, Stephen Vaughan, and Lyle Wray

Staff: Alex Johnson, Kim Staley, Jim Boucher, Rich Pearson, Julie Watson, Susan Mertz, Summer Gomes, and Liz Saunders

Guests: Lisa Sementilli, Larry Melf, Roe Falcone, Jim Spafford

Absent: Terry Borjeson, Eric Hoepfner, Lindy Lee Gold, and Dan Tapper

Chairman Thomas Mongellow called the meeting to order at 8:02am

Chairman Mongellow thanked everyone for attending, welcomed our new Board members and asked everyone in attendance to introduce themselves. He gave a brief Legislative update mentioning that Alex has been appointed by House Majority Leader Matt Ritter as a member to the Workforce Pipeline and Job Creation task Force. CWP continues to keep their CAPP (Capital Area Pipeline Proposal) Plan active in order to address CT's manufacturing worker shortage. Enclosed in your meeting packet is a memo outlining the Bond Commissions release of \$10 million of funding unanimously approved with bipartisan support. Joe Toner mentioned that a sub-committee should be constructed to ensure that all industries should be funded where there is room to grow. Alex mentioned that he will do his best to make sure all Board members have a chance to review our application to give input.

MISSION MOMENT: Kimberly Staley, Larry Melf and Roe Falcone

Kimberly went through CWP's One Stop Services RFP outlining the vision and the goal. We received 8 proposals, 7 were responsive to the requirements of the RFP and were scored on overall organizational capacity, service delivery capacity and cost. Kimberly thanked the One-Stop Committee for their due diligence in going through the procurement and selection process and selecting EDSI as the One-Stop Operator. Larry Melf gave a brief introduction and welcomed Roe Falcone from EDSI who spoke about EDSI, their values of Show Up, Smile and Support, and their Competitive Advantages. Larry spoke about the accomplishments since June 2019 and showed a short 3-minute video. Of note is that 87% of the positions were filled by incumbent staff and EDSI continues to hire and increase the talent pipeline. All of 2,259 cases were reviewed during the EDSI file audit and Larry spoke on EDSI's Integrated Training & Employment practices as well as the Value Stream Mapping Session. Kim concluded the Mission Moment speaking about the Listen for Good Survey, the Vision for the Model AJC in Hartford, our Partnership involvement as well as Partnership Resources and Services.

Questions:

When the next survey will be completed? November 2019 and the results will be available in the first quarter of the new year.

Does EDSI provide a livable wage and benefit package to its employees? Alex responded by saying yes on average the staff received a 4% salary increase and their benefit package is much better.

Private sector partners are missing from the partners list will we be asking private sector partners to get on board? The answer is yes.

Alex mentioned that he had a meeting with Beth Bye at the Office of Early Childhood who was very interested in seeing if we could open a childcare facility at the AJC.

Consent

- June 21, 2019 Minutes
- Approve FY19-20 Meeting Schedule



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Outcome: Sheldon Bustow made a motion to approve the minutes and the meeting schedule, Jon Colman offered a second. All were in favor; none opposed; the motion carried.

Finance Report: Renata Dixon and Susan Mertz

Outcome – Renata reported that our preliminary numbers are in for auditing. Copies of our preliminary reports were included in the meeting package. Per our audited Financials for period ending June 30, 2018 our total unrestricted revenues and other support was \$20,240,120 and are unaudited financials for the period ending June 30, 2019 are \$18,551,286. We are decreasing our unrestricted net assets. Net Assets are prepared using the new Gap rules with language of donor restricted Yes or No. It has been a tough year, but it has been managed well. The auditors are currently here doing their field work and that work will finish up this week. We are on track to complete the audit on time and be ready to present at the October Finance & Audit Committee meeting. Alex mentioned that on the Revenue by Source document we have 65 separate grants that we track. He is very pleased where we have landed on the Financials.

Committee Updates (Workplans) – Alex Johnson

Committee Workplans were submitted for the Governance, One-Stop, Future Workforce Services, Finance & Audit and Development Committee. Committee Chairs have seen these which are all in draft form until the committees meet and approve their individual plans. Alex urged all committee members not assigned to a committee to please consider joining one and helping to support their work.

In addition, a team of 4 will be representing CWP at a Governance training program hosted by the HFPG starting on September 26, 2019.

President & CEO Report – Alex Johnson reported

WIOA Update

Accomplishments Report

Outcome – President Johnson welcomed all new Board members and announced that we are continuing to seek out new Board members. Alex went over the WIOA Plan update which will be submitted to the Consortium of Chief Elected Officials on Friday September 27th. He announced that included are the number of youths served by town. The Bridge Program is a support transition program from 8th to 9th grade in Hartford.

Alex mentioned that Capital Workforce Partners is now known as CWP. He included a copy of his modified Accomplishments report which is a recap of the outstanding work CWP has completed over the past year. Alex wants CWP to be known as the Premier Workforce Board in the Country. This year as he framed the vision, he focused on four areas; People, Operational, Financial, and Services. Of note is that we secured over \$8million in new grants this past year.

Chairman Mongellow thanked everyone for attending, went over the upcoming meeting dates and mentioned that a Holiday Party will occur in December at CWP more information will be forthcoming. He also mentioned that the Legislative Session begins now and if anyone has anything, they want to get on an agenda to please let Alex know. Of note: Ribbon Cutting at the new AJC (American Job Center) 417 Main St. East Hartford on October 2, 2019 at 9:30am

Northeast Opportunity Youth Conference hosted by State Rep. Toni Walker at the Legislative Office Building on November 22, 2019 at 9:30am



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Chairman Mongellow called for a motion to adjourn at 9:29am. Jon Colman made the motion which was seconded by Susan Pierson. All were in favor; none opposed; the motion carried.

Approved