



## Board Minutes 5-22-19

**Attendees:** Todd Andrews, Bettina Armour, Bill Bishop, Terry Borjeson, Sheldon Bustow, Renata Dixon, Lindy Lee Gold, Jim Lombella, Richard McGeary, Sandy Mello, John Nimmons, Jonathan Richmond, Lisa Sementelli, John Simoneau, and Lyle Wray

**Staff:** Alex Johnson, Pamela Tonello, Jim Boucher, Rich Pearson, Denise Marois, Tim Blonsky, Randy Rickets, Summer Gomes and Liz Saunders

**Excused:** Ana Alfaro, Jon Colman, Paula Gilberto, Eric Hoepfner, Thomas Mongellow, Susan Pierson, Dan Tapper, Joseph Toner

**Vice-Chairman Bettina Armour called the meeting to order at 8:05am**

Vice-Chairman Armour explained that Chairman Mongellow was called away unexpectedly and thanked everyone for attending. She stated we would begin with our Mission Moment while we waited for a quorum to gather.

### **Mission Moment – National Dislocated Worker Grant – Pamela Tonello/Shelly Henderson**

Pamela and Shelly gave a brief overview of the National Dislocated Worker Grant. There was a brief period of questions and answers which were answered promptly. A powerpoint handout was distributed to everyone in attendance as well as those on the phone.

### **Consent**

- March 27, 2019 Minutes
- 3<sup>rd</sup> Quarter
- Financial Reports

**Outcome:** Lindy Lee Gold made a motion to accept the minutes as written, Jonathan Richmond offered a second. Bettina Armour abstained as she was not in attendance at the last meeting; all others were in favor; none opposed; the motion carried.

A motion was made by Lindy Lee Gold and seconded by Bill Bishop to accept the remaining items under consent. All were in favor; none opposed; the motion carried.

### **President & CEO Report – Alex Johnson reported**

**HIGHLIGHTS DOCUMENT** - Included with your meeting materials is a document highlighting our successes since our last meeting in March. Alex mentioned that Jill Larmett and Paula Gilberto were both honored by the YWCA's New Britain 18<sup>th</sup> Biennial Women in Leadership luncheon.

**CTAI Update** – Alex stated that we were not awarded any funds from this \$5million release of money. The Committee acknowledged concerns over how we scheduled enrollment. The legal department has advised us that no information can be released at this time. Glenn Ford wrote an Op-Ed and a copy is included in your meeting packet. We acknowledge that we haven't received a satisfactory answer as to why we received no funding. We were in a good place to proceed and will continue to do so on a smaller scale with some policy work and WIOA funds we currently have. We have started to convene meetings. We are hopeful that if additional funds become available we will be well represented to respond.

All of you should have received a letter from Chairman Mongellow advocating for support from our Board members for our Annual Meeting.

Alex also mentioned that the AJC at Goodwin College will be opening very soon and the Tunxis site is going very well. Students and residents are now using the Bristol site.

**Federal/State Budget Update** - Alex spoke on our Federal Budget Update stating that PY19 WIOA Formula Funds for Ault, Dislocated Worker and Youth have a total of \$8,343,241. The breakdown is as follows Adult \$2,877,847 Youth \$3,002,929 and Dislocated Worker \$2,462,465 our region receiving the highest level of funding throughout the state.

### **Committee Reports:**

### **Development Committee – Jim Boucher reported**

**Website/Branding Update** – Jim included in the meeting packet and displayed for those in attendance mock landing pages for the new website which includes several sample logos. Jim updated the group on the timeline of activities, and Google Analytics. The updated logo and the interior page concepts have all been approved. An updated interior page graphic was previewed for the group. Goal is to display at the Annual meeting on June 21, 2019.

**Annual Meeting** – We will be holding our Annual Meeting again at the Hartford Club on Friday June 21, 2019. Our budget for this event is between \$11,000 -\$15,000. We are looking for support to help us cover our costs and have included an event sponsor form in your meeting packet. A list of those who have donated to date is included in the meeting packet.

**Developing LLC** – Jim spoke on our social enterprise accelerator initiative and that we were not selected as a finalist despite submitting a strong proposal. We met with the consultants from No Margin No Mission and they thought our plan was viable with the exception that the market might be oversaturated with staffing companies. However, they felt that our proposal was viable and that we had all the ingredients for a successful plan. They suggested we continue to proceed as an earned income initiative. The committee felt the next steps would include us setting up the LLC.

**Outcome:** A motion was made by Lindy Lee Gold and seconded by Sheldon Bustow to allow the committee to look at long-term implications and report back to the board. All were in favor; none opposed; the motion carried.

### **Finance & Audit Committee – Renata Dixon reported**

#### **Preliminary Revenue FY 19-20**

Renata stated that the committee met last week. We reviewed the work plan for the year and we are on track. We have a new format for budgeting that was based on an auditing suggestion. Copies of the preliminary revenue reports are included in your packet.

#### **Webster Bank – Business Line of Credit**

Renata explained that it is time for us to renew our line of credit with Webster Bank.

**Outcome:** Lindy Lee Gold made a motion to renew our line of credit with Webster Bank, Sheldon Bustow offered a second. John Simoneau abstained, the remainder were in favor; none opposed; the motion carried.

### **One-Stop Committee – John Simoneau reported**

**One-Stop Service Provider** – John Simoneau reported that currently KRA and Career Team are operating the One Stop Centers. We have met with reps. from various companies who have bid to be our One-Stop Provider.

**Outcome:** The committee will be ready to bring this to the June Board meeting.

### **Executive Committee – Alex Johnson reported**

**Federal /State Legislative Update** – Alex Johnson included this update in his remarks.

### **Governance Committee – Sheldon Bustow reported**

**New Member Recruitment** – Sheldon stated that the Governance committee members have been busy speaking to individuals regarding board recruitment. We have vetted 5 new prospective Board members. We have one additional prospective member to vet. Lindy Lee Gold suggested Fernando Munoz as a potential new board member. There was a lengthy conversation regarding our board composition requirements, private versus public sector individuals, what we look for in a potential new Board member. These questions were all answered. Alex reminded the group that we will announce the slate and that the Chief Elected Officials will vote on their acceptance. Sheldon mentioned that while we don't want to make our Board too big we welcome individuals to join our committees and move forward from that point.

At 9:29a.m. Chairman Mongellow thanked everyone for attending and asked for a motion to adjourn. Lindy Lee Gold made a motion to adjourn which was seconded by Paula Gilberto. All were in favor; none opposed; the motion carried.

Approved