

### WIA Youth Basic Skills Assessment and Goals: Operational Parameters

Parameter	Who	When	How	CTWBS
Pre-Test	WIA youth applicants	at intake; test scores from adult ed may be accepted 90 days of administration	CASAS Math Level C; Reading Level D	enter in reading & math scores screen at intake; must be entered in literacy & numeracy yr 1 screen after registration for out-of-school youth in appraisal <b>and</b> pre-test fields
Note: out-of-school youth with disabilities must be tested using appropriate accommodations; in-school youth with disabilities may be assessed as recommended in IEP, 504 plan or by school or BRS personnel, when available				
Determination of basic skills deficiency (BSD)	WIA youth applicants: all out of school youth and in-school youth with no disability	at intake	Pre-test score <236 reading &/or math	reading and math test score entries; intake screen
	WIA in-school youth applicants with disabilities	at intake	report from school personnel	reading and math test score screen: select reason not tested and enter note at bottom of screen
Goal setting	WIA younger youth w/BS	at registration	5 point gain from pre-test to post-test	younger youth goals: academic screen: 1 <sup>st</sup> year date set must equal registration date
Goal setting	WIA younger youth with disabilities w/BS	at registration	as recommended in IEP or by school personnel, when available	
Goal setting	all WIA out of school & older youth w/BS	at registration	1 EFL above pre-test	case note
Post-test	all WIA youth with reading &/or math pre-test score < 236	within 1 year of registration	CASAS level test based on pre-test	literacy & numeracy yr 1 screen for out-of-school youth; case notes for in-school youth
Measure YY goal attainment	all WIA younger youth with math &/or reading pre-test score < 236	within 1 year of registration	calculate gain from pre- to post- test: 5 points or more = attainment	goals younger youth academic screen: date attained or closed must be on or before last day of year beginning w/registration date
Measure Literacy & Numeracy goal attainment	all WIA out-of-school youth with math &/or reading pre-test score < 236	within 1 year of registration	compare EFL at pre- and post-test; if post-test EFL is higher, goal is attained	literacy & numeracy yr 1 screen
Set subsequent annual YY goal	all WIA younger youth with math &/or reading post-test score < 236	day 1 of 2 <sup>nd</sup> year of participation	2 <sup>nd</sup> year goal: 5 point gain from post-test at end of prior year	goals younger youth academic screen
Set subsequent annual Literacy & Numeracy goal	all WIA out-of-school youth w/math &/or reading post-test score <236	day 1 of 2 <sup>nd</sup> year of participation	2 <sup>nd</sup> year goal: 1 EFL above post-test at end of prior year	literacy & numeracy yr 2 screen; enter post-test from yr 1 as pre-test for yr 2