



**Capital Workforce Partners**  
**Consortium of Chief Elected Officials Council Meeting**

**Date:** Friday, April 29

**Time:** 1:00pm

**Conference call in number:** 1-877-336-1828 Participant Code: 68620309

# AGENDA

Time	Item	Owner
1:00pm	Welcome	Marcia Leclerc
	<b>CONSENT</b>	Marcia Leclerc
	Approve December 9, 2015 minutes (attached)	
	<b>Actions</b>	Thomas Phillips
	Approve WIOA Local Plan (attached)	
	Adjournment of meeting	Marcia Leclerc

**SAVE THE DATE**



**WORKFORCE STARS BREAKFAST**

**June 16, 2016 8:00am – 9:30am VIP Session 9:45am – 11:00am**

**Rentschler Field, East Hartford, CT**

**Get your tickets at [www.capitalworkforce.org/workforcestars](http://www.capitalworkforce.org/workforcestars)**



## Consortium of Chief Elected Officials Council MINUTES

DECEMBER 9, 2015 AT 11AM - CCRA 211 MURPHY ROAD, HARTFORD CT

**Attendees:** Marcia Leclerc (East Hartford), Robert Lee (Plainville), Scott Kauplin (Enfield), Sydney Schulman (Bloomfield), Lisa Pellegrini (Somers), Chip Beckett (Glastonbury),

**Staff:** Thomas Phillips, Alex Johnson, Wendy Gamba, and Summer Gomes **Guest:** Lyle Wray and Jonathan Colman

Chair Marcia Leclerc called the meeting to order at 12:15pm

### **Action 1 Consent**

- a. Approval of September 15, 2015 Minutes

**Outcome:** Motion to accept the consent items was made by, Scott Kauplin and seconded by Chip Beckett. All were in favor; none opposed; the motion carried.

### **ACTIONS:**

#### **A. Accept Audit Report**

**Outcome:** Motion to accept Audit Report was made by Scott Kauplin, and seconded by Lisa Pellegrini. All were in favor; none opposed; the motion carried.

#### **B. Approve 2015-2016 Legislative Priorities**

**Outcome:** Motion to approve Legislative Priorities was made by Scott Kauplin, and seconded by Lisa Pellegrini. All were in favor; none opposed; the motion carried.

### **Discussion Items**

- FY15-16 Work plan
  - First five items on the Table of Authorities are complete.
- WIOA Plan
  - A special meeting is scheduled for January 14<sup>th</sup> for both the Board and the Consortium
- New Composition of Consortium Council
  - There was lengthy conversation around this. Hartford isn't on the Council right now and as part of their agreement to sign the ICA it was to put them on the Council when a vacancy comes open on the Council. Without a vacancy it will require to go back out to all 37 towns to get a signature to add Hartford. The Council recommends taking no action at this time and evaluate Hartford's participation on the Consortium.
- Update on American Job Center Closings
  - New Britain and Enfield closed. Management is working with CT DOL on a plan to ensure services are still available to customers and not to slow down the process.
- Consortium Engagement
  - Ideas were suggested:
    - Email Blast
    - Engage Communities
    - Share Town Profiles

**A motion to adjourn the meeting was made by Scott Kauplin at 11:55am, seconded by Sydney Schulman. All in favor; none opposed; meeting was adjourned.**

# CWP's Strategic and WIOA Plan



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Capital Workforce Partners

April 2016

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# Strategic and WIOA Plan Overview

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## What are we asking of you at this meeting?

- Review CWP's strategic and WIOA plan and provide comments.
- Approve the plan.

## What does the strategic and WIOA plan comprise of?

- CWP's strategic and WIOA plan is divided into two sections:
  - Section I comprises the environmental scan, and CWP's goals and strategies.
  - Section II comprises operational components as prescribed by a set of WIOA guidelines driven by the state.

## Where are we in the process?

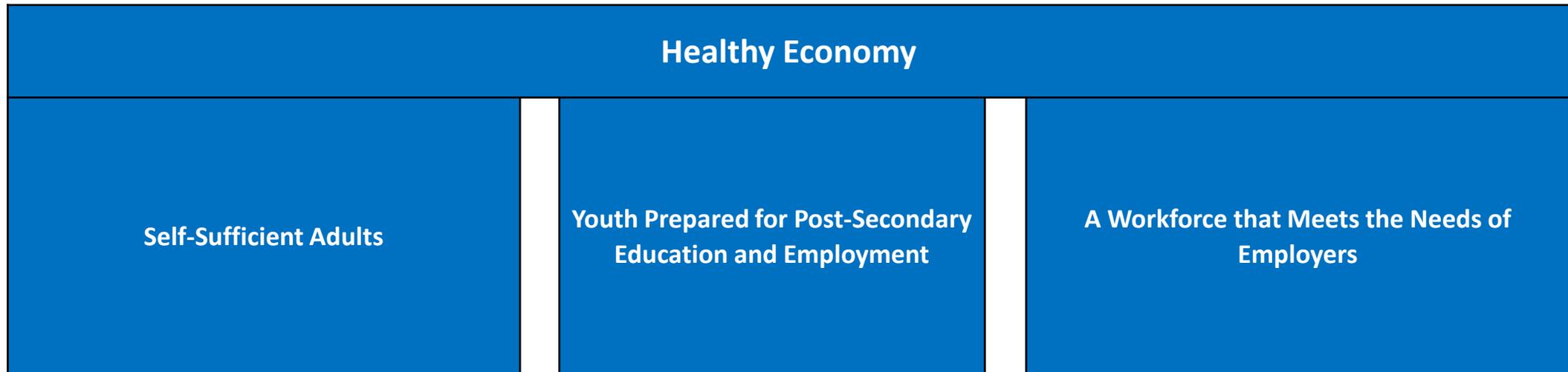
- The Board and Consortium have been an integral part in the development of CWP's strategic and WIOA plan, and have provided guidance and direction to CWP management.
- The strategic and WIOA plan will be posted for public comment on April 29<sup>th</sup> for a 30 day period.
- CWP's strategic and WIOA plan will be sent to the CT Department of Labor on June 1<sup>st</sup>, 2016.

# Results-Based Accountability (RBA)

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## Results-Based Accountability Framework

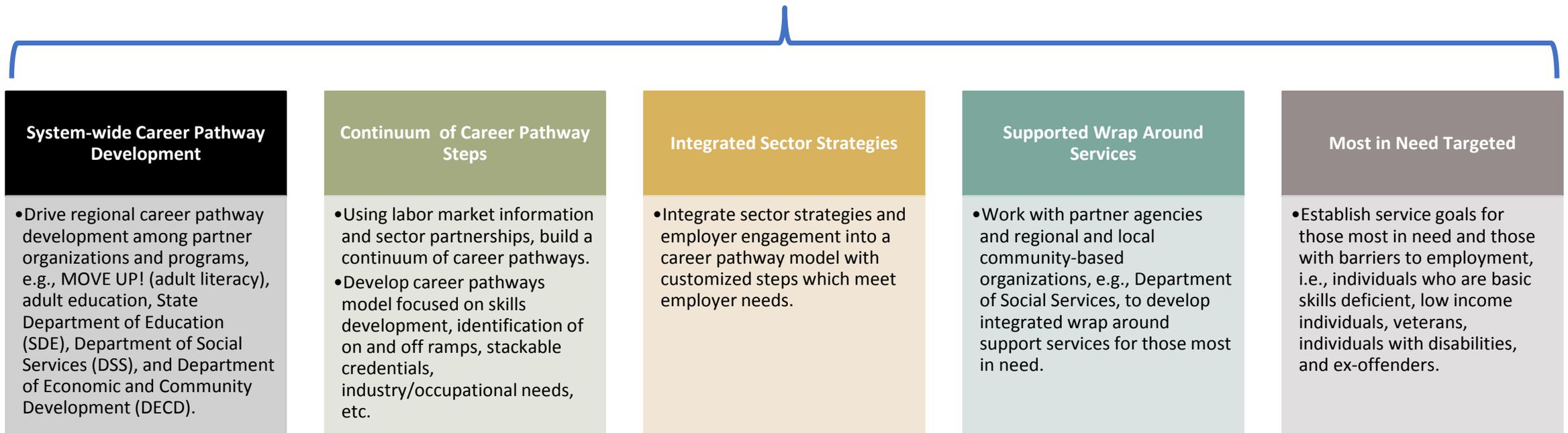
Community Level Quality of Life Results



# Career Pathways Strategic Framework

- As part of its core work, funding and consistent with developing a local WIOA plan, Capital Workforce Partners has created a strategic framework from which its operational programs will be implemented.
- This framework is based on developing a career pathways system where individuals gain skills along a continuum in order to achieve success, to secure middle skilled jobs, while ensuring those skills are aligned with employer needs.

## Supporting Strategies



# Strategic Goals

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CWP's goals are designed to support the development of its and WIOA's focus on career pathways, and support serving the most vulnerable workers — low-income adults and youth who have limited skills, lack work experience, and face other barriers to economic success. They also focus on expanding education and training options to help participants access good jobs and advance in their careers.

Improve employment outcomes for underserved populations.

Improve access to recognized post-secondary credentials.

Collaborate regionally with partner organizations, organized labor, and employers to align programs and cultivate sector partnerships for in-demand industries.

Continue to build out employer-driven services (as system customers).

Measure/report on programs and services to ensure transparency/accountability.

# CWP's Key Areas of Focus

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CWP will focus its resources and priority of services on the following populations

- Low literate/low income (including those receiving cash assistance)
- Ex-offenders
- Individuals with disabilities
- Out-of-school youth

CWP will continue to focus on its three main industry sectors.

- ***Healthcare***
- Advanced Manufacturing
- Construction

# Key WIOA Plan Required Elements

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Board involvement in the plan development

Description of the One-Stop System

Comprehensive center – Hartford; satellite - Hartford Public Library

Affiliate offices:

New Britain

Manchester

Enfield

The Board's goals and strategies, and how they relate to WIOA performance measures

## Key WIOA Plan Required Elements (cont'd)

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Description of the coordination efforts among core One-Stop partners, and inclusion of executed MOUs:

Capital Workforce Partners

Department of Labor

Adult Education

Department of Rehabilitative Services (vocational rehabilitation)

Department of Social Services (Temporary Assistance for Needy Families/Jobs First Employment Services)

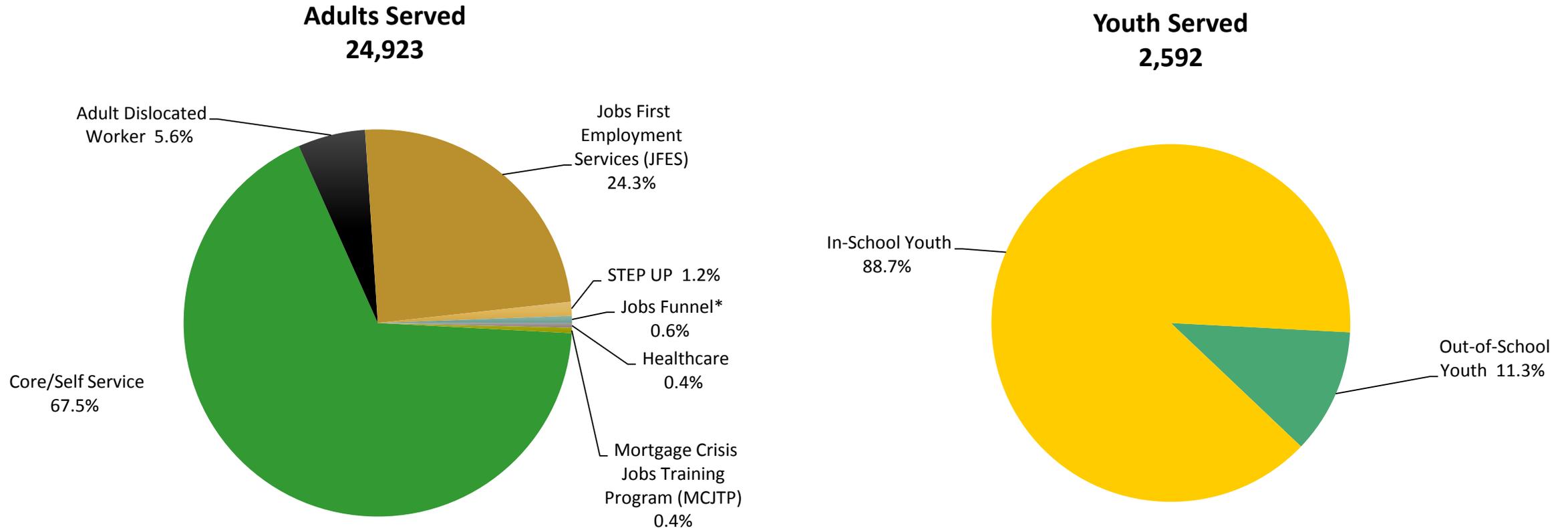
Description of priority of service for One-Stop and Youth

Description sector strategies and industry partnerships

# Individuals Served by Capital Workforce Partners:

27,515 - July 1, 2014 – June 30, 2015  
(a projection of service level activity for 2016-17)

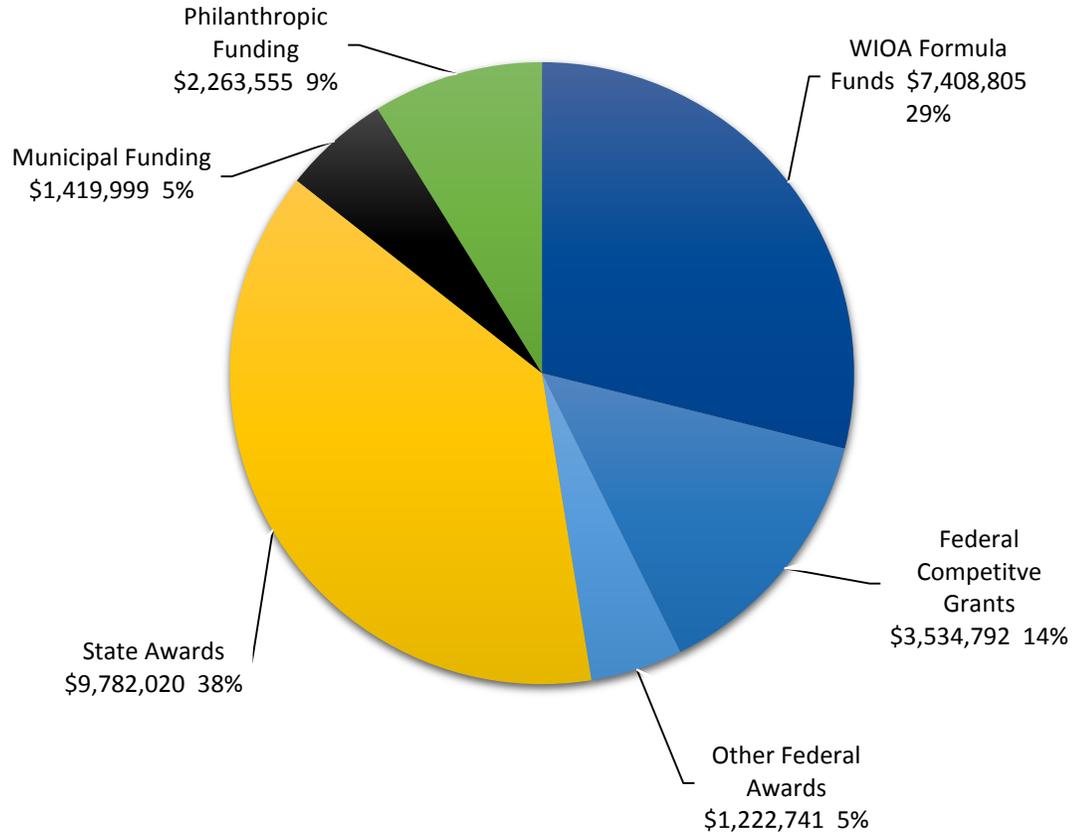
Capital Workforce Partners served 24,923 individuals in its adult programs and 2,592 youth.



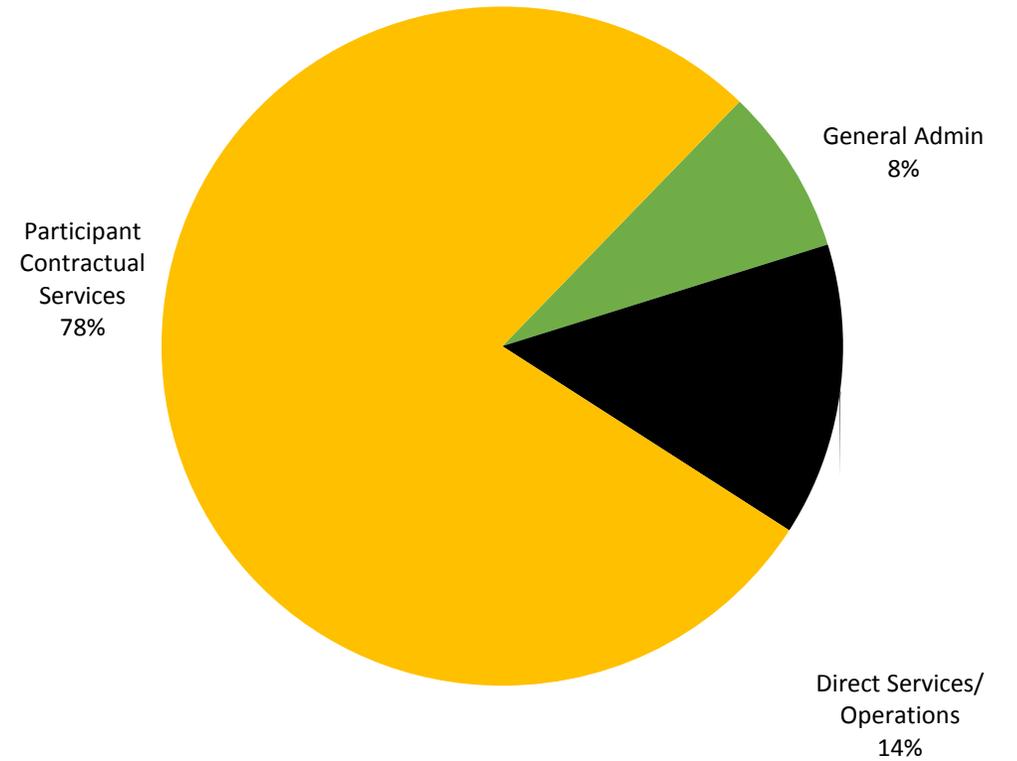
\*Indicates participants; 94 placed in employment

# Draft Budget 2016-17

## Where Does The Funding Come From?



## What Does The Funding Pay For?





## 2016 – 2020 WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) STRATEGIC PLAN – OVERVIEW

This plan identifies five goals to help align the supply-jobs demand needs and ensure all residents have the opportunity to contribute toward the region’s short-term and long-term economic vitality.

Capital Workforce Partners adopted a Results Based Accountability (RBA) model in 2009 to measure our impact on the community. The following WIOA plan goals are aligned with the RBA Community results:

- Self-Sufficient Adults
- Youth Prepared for Post-Secondary Education and Employment
- A Workforce that Meets the Needs of Employers

**Mission:** To leverage public and private resources to produce skilled workers for a competitive regional economy.

GOAL 1	GOAL 2	GOAL 3	GOAL 4	GOAL 5
Improve employment outcomes for <b>underserved populations</b>	Improve access to recognized <b>post-secondary credentials</b>	<b>Collaborate regionally</b> with partner organizations, organized labor, and employers to align programs and cultivate sector partnerships for in-demand industries.	Continue to build out <b>employer-driven</b> services (as system customers)	<b>Measure/report</b> on programs and services to ensure transparency/accountability
STRATEGIES				
<ul style="list-style-type: none"> <li>• Expand proven best practices to include more prospective participants</li> <li>• Promote innovative, integrated service delivery for a broad range of customers including ex-offenders, out-of-school youth and individuals with disabilities</li> </ul>	<ul style="list-style-type: none"> <li>• Promote career pathways leading to employer-valued / validated credentials</li> <li>• Strengthen Summer Youth Employment Program</li> <li>• Focus on Out-of-School Youth</li> </ul>	<ul style="list-style-type: none"> <li>• Promote business/employer-led industry partnerships focusing on targeted sectors.</li> <li>• Strengthen the link between workforce development, education and economic development</li> <li>• Implement a coordinated employer services model, using “single point of contact” model principles.</li> <li>• Develop and communicate robust labor market information</li> </ul>	<ul style="list-style-type: none"> <li>• Empower staff to engage employers and cross-promote</li> <li>• Improve communication between programs to increase cross referrals</li> <li>• Build demand driven employer relationships</li> </ul>	<ul style="list-style-type: none"> <li>• Build a data repository to house data points from multiple programs</li> <li>• Develop evaluation capabilities within CWP</li> </ul>
TWO-YEAR ACTIONS				
<ul style="list-style-type: none"> <li>• Implement a variety of programs to better serve underserved and other targeted populations.</li> <li>• Develop MOUs with core local plan partners.</li> </ul>	<ul style="list-style-type: none"> <li>• Implement programs which move youth and adults along a pathway to self-sufficiency: WIOA Youth Programs, Hartford Opportunity Youth Collaborative, YouthBuild - New Britain, Summer Youth Employment and Learning Program, and Move UP!.</li> </ul>	<ul style="list-style-type: none"> <li>• Implement sector-specific grants in targeted sectors of Healthcare, Manufacturing, and Construction/Energy.</li> <li>• Support sector partnerships including Metro Hartford Alliance for Careers in Healthcare advisory group, Advanced Manufacturing Employer Partnership, and Jobs Funnel Advisory Committee.</li> </ul>	<ul style="list-style-type: none"> <li>• Create Communications ad hoc Board committee.</li> <li>• Implement employer engagement plan including organizing, updating and publishing current service portfolio, staff toolkit, and training materials, and establishing monitoring tools and employer reports.</li> </ul>	<ul style="list-style-type: none"> <li>• Further implement organization-wide measurement initiatives including: CT Department of Labor’s CTHires, Efforts to Outcomes Performance Improvement and Coordination Project program measurement initiative, building evaluation capacity.</li> </ul>
Measurement: percent of residents at or above 200% of poverty.	Measurement: percent of residents at or above 200% of poverty, and percent of 9th graders graduating from high school on time.	Measurement: percent of job openings filled in targeted sectors.	Measurement: percent of job openings filled in targeted sectors.	Measurement: TBD