



Getting help with job applications

let's get going!

Get started online right now:

www.capitalworkforce.org

or www.ct.jobs

or www.ct.gov/dol

or Visit a One-Stop Career Center:

Enfield

786 Enfield Street, Enfield, CT 06082

Phone: (860) 745-8097

TTY/TDD: (860) 899-3565

Hartford

3580 Main Street, 1st Floor, Hartford, CT 06120

Phone: (860) 656-2500

TTY/TDD: (860) 566-3311

Fax: (860) 256-3580

Hartford Public Library Satellite

500 Main Street, Hartford, CT 06103

Phone: (860) 331-3278

or (860) 331-3437

Manchester

893 Main Street, Manchester, CT 06040

Phone: (860) 643-2222

Fax: (860) 643-0006

New Britain

260-270 Lafayette Street, New Britain, CT 06053

Phone: (860) 899-3500

TTY/TDD: (860) 827-6246

A Career Center network providing jobs for people, and people for jobs

In Connecticut, the American Job Centers are designed to help you build your career, identify training programs and tap into resources that can result in a job in high demand industries.

americanjobcenter[®]

These Career Centers are part of the American Job Center network in states all across America. In Connecticut, the centers are operated in partnership with the CT Department of Labor and the state's Workforce Investment Boards.



Capital Workforce Partners is your workforce partner in North Central Connecticut.

Visit capitalworkforce.org for more information.

americanjobcenter[®]

One-Stop Career Centers

Get on the Right Road to Your Next Job

PARTNERS





Getting training in online career search methods

We'll help make sure you're headed in the right direction:

- ✓ Find a job that's a fit for your skills and needs
- ✓ Refine your resume to get employers to call YOU
- ✓ Use LinkedIn and other social media to actively promote you 24/7
- ✓ Learn presentation skills to create a great impression
- ✓ Perfect your elevator speech to take advantage of every opportunity
- ✓ Network your way into the hidden job market
- ✓ Interview persuasively to clinch the deal
- ✓ Move ahead with ongoing training

Get started online right now:
capitalworkforce.org

Your Career Center

- Up-to-date job postings
- Job search workshops
- On-line training programs
- Help with your resume
- Copiers, phones and faxes
- Career and educational publications
- Job preparation and social media training
- Customized work stations for individuals with disabilities



Occupational Training and Specialty Programs*

- On-the-job training
- Scholarships for occupations in demand
- Jobs Funnel for construction trades training
- Mortgage Crisis Job Training Program
- Health and manufacturing careers initiatives
- Entrepreneurial training
- Business services

*subject to availability and eligibility



Focused Services*

- Career coaching
- Job search techniques
- Skill and interest assessments
- Interviewing and networking techniques
- Referrals to our Business Team and other networks
- Access to social media networks
- Advice and support through peer groups
- Customized services for individuals with disabilities, Veterans, former offenders, newly and long-term unemployed, and individuals with unique circumstances

*subject to availability and eligibility



A resume writing workshop