



## For Former Offenders Who are Transitioning Back to the Workforce

Our goal is to provide services to assist former offenders, helping them return to society, become self-sufficient, gainfully employed citizens and respected members of society.

### Pre-employment Assistance. Together:

- We sign you up for a 'Program Orientation.'
- We assess your career potential and identify goals.
- We provide a professional review of your resume.
- We teach you interviewing techniques.
- We help you explore job opportunities.
- We provide training and assistance in using the computer.

*"I have benefited a lot from this program over the last 18 months. I have received continuous guidance, support and employment resources that have contributed in making me a better person, father, and employee." JB*

## Our Homecoming Reentry Retention Program

Once you have landed a good job, either part-time or full-time, in your field of interest or not, how might we be able to help you?

### Post-employment Assistance

- We provide personal career mentoring and guidance while you are employed.
- We offer assistance and referrals for transportation, housing, training, clothing, and legal services.
- We offer assistance with the Pardon process
- Together, we set goals and create your career plan.
- We help you manage your career and expand your skills.
- We assist you with your organizational skills, and provide budgeting guidance.

## Ongoing Support is just a Helping Hand Away

The American Job Center network offers free resources to support your job search and employment needs on an ongoing basis:

### Ongoing Assistance

- Take advantage of our online learning centers by with one of many self-paced computer learning programs designed for people just like you.
- Use our self service career centers and computers to keep your career search active.
- Take advantage of job coaching, on-site business recruitment events.
- Use our copiers, fax machine and resume supplies.
- Let us help you celebrate your successes at networking events.



**3580 Main St. Hartford CT**

Americans looking for work shouldn't have to go through a complex administrative process or navigate multiple websites just to figure out how to get the services and training they need.

Formerly, *CTWorks* in Connecticut, the American Job Center network includes nearly 3,000 federally funded brick-and-mortar employment centers (nearly 20 in Connecticut) that provide help and services to individuals and businesses.

For a complete listing of Career Centers in North Central Connecticut and beyond, visit: [www.capitalworkforce.org](http://www.capitalworkforce.org)

*"This program has been incredibly helpful to me on my road to full-time, meaningful employment. I have had many setbacks: health and employment difficulties and obstacles. The entire time the staff stood by me encouraging me and offering me the services I needed to move forward." NR*

# Resources

**Jobs Funnel and Best Chance Program**

20 Sargeant Street – 3<sup>rd</sup> Floor  
Hartford, CT  
860-524-8859  
[capitalworkforce.org/jobsfunnel](http://capitalworkforce.org/jobsfunnel)

**Department of Social Services**

20 Meadow St.  
Windsor, CT  
[ct.gov/dss](http://ct.gov/dss)

**Urban League of Greater Hartford**

140 Woodland Street  
Hartford, CT  
[ulgh.org](http://ulgh.org)

**Board of Pardons and Parole**

55 West Main St.  
Waterbury, CT  
[ct.gov/bopp](http://ct.gov/bopp)

**Bureau of Rehabilitation Services**

20 Meadow St.  
Windsor, CT  
[ct.gov/brs](http://ct.gov/brs)

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**American Job Center network partners:**



# Free to Succeed



# Reconnecting to Families, Career and Community

